

Report of Area Leader – South East Leeds

Report to South Leeds (Inner) Area Committee

Date: Wednesday 9th January 2012

Subject: A Summary Of Key Work

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):	Beeston & Holbeck City & Hunslet Middleton Park	
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues and corporate governance considerations

1. This report details a range of activities taking place within the Inner South Leeds Area, some of which are dealt with in greater detail elsewhere on the agenda.

Recommendations

2. The Area Committee is asked to:
 - a) note the contents of the report and make comment as appropriate.

1.0 Purpose of Report

- 1.1 To bring to Members' attention in a succinct fashion, brief details of the range of activities with which the Area Support Team are engaged based on the Area Committee Business Plan priorities, that are not addressed in greater detail elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

2.0 Background Information

- 2.1 Members will recall at the June 2011 Area Committee, a revised title and format for this report was introduced based on proposed changes to the Leeds Initiative partnership and planning framework for the city and in an effort to be more focused on current priorities.

3.0 Area Chairs Forum

3.1 Meetings

- 3.1.1 The last meeting of the group took place on the 2nd November and will be approved at the 10th January 2013 and presented to a future Area Committee meeting.

4.0 Lead roles

- 4.1 Members will be aware of the ongoing discussions with Leeds Initiative around the Champion roles across the city. On a local level it is suggested that the previously agreed Champions feedback on their respective meeting, giving updates as appropriate.
- 4.2 Member are asked to support this approach meaning that the following sections of this report be feedback by the members outlined.

Champion role	Member	Group to feedback on
Children & Young people	Cllr Gabriel	Children & Young People's working group
Health	Cllr Truswell	Health & Wellbeing Partnership And (Citywide) Affordable Warmth group
Environment	Cllr Ogilvie	Environmental Sub-group
Community Safety	Cllr Groves	Crime & Grime group And Alcohol & DV group

5.0 Updates by theme: Children & Families

'The Children's Champion Councillor Angela Gabriel will lead a discussion on this item'

5.1 Children & Young People's Sub-group

- 5.2 At the September Area Committee, members approved the ringfencing of £130,000 for projects in 2013/14, this includes some spend this financial year and some out of next to ensure an effective spend profile.
- 5.3 The working group have met to discuss the applications on two occasions, the first to review all of the submissions and request the relevant updates and queries. The second was to decide on the final recommendations based on the updates.
- 5.4 The group followed a protocol to ensure transparency and fairness during the process. A copy of the protocol is attached as **Appendix 1** for information.
- 5.5 The recommendations from the group are presented in the wellbeing report for approval

6.0 Updates by theme: Safer Stronger Communities Board

'The Environmental Champion Councillor Adam Ogilvie will lead a discussion on this item'

6.1 Inner South Environmental Sub-Group

- 6.1.1 The last meeting of the group took place on the 15th October, the minutes of which were to be approved at the next meeting.

'The Community Safety Champion Councillor Kim Groves will lead a discussion on this item'

6.2 Community Safety

- 6.2.1 Crime and Grime Partnership – the next meeting is due to take place on 30th January. The substantive item for discussion will be Anti Social Behaviour.
- 6.2.2 Prostitution in Holbeck: Operation Dairy continues on a regular basis. Officers continue to patrol the streets, issuing warnings and cautions as appropriate to women selling sex and the men who are seeking to buy it. The NPT maintains a database of women who are stopped for prostitution offences and works proactively with partners to ensure that where possible women are supported to engage with agencies to address their issues. Holbeck NPT have adopted a sensitive approach to publicising the work that has been done. It is mentioned on their Facebook page and via Twitter though they are keen to ensure that publicity around the issue isn't focussed on Holbeck in order to minimise harm to the reputation of the area. Officers regularly attend the PACT meeting in Holbeck in order to provide updates on this and other issues of concern to residents.

6.2.3 The Sex Workers Multi Agency Case Conference approach that was established several months ago is still key to driving partner agency engagement. Organisations including the police, LASBT, Joanna Project, CRI (a health and social care charity working with individuals, families and communities across England and Wales that are affected by drugs, alcohol, crime, homelessness, domestic abuse and antisocial behaviour), Together Women Project and Community Safety meet on a 6 weekly basis to share information and jointly agree actions in order to reduce the levels of street prostitution and better co-ordinate the responses for individual women. The process of engaging women to reduce their activity and ultimately exit prostitution is a complex and slow one therefore it's too early to assess the impact of the meetings. A review of the case conferences effectiveness is being done and Members will be advised of progress in due course.

6.2.4 Citywide response to prostitution: The work to develop a citywide, holistic response to the issues related to prostitution has been given impetus recently with the development of a citywide officer delivery group chaired by the Director of Genesis and an Elected Member steering group chaired by Cllr Gruen. An OBA event was held in November and as a result the following work strands have been agreed:

I Research and Development

Understanding Needs, Opportunities, Demand ~ on street & off street,
Communication/Message and Commissioning of Services

II Vulnerability & Safeguarding

Protect and Support ~ risks, threats and harms

III Early Intervention

Prevent & Educate

IV Pathways out/exiting

9 barriers to existing ~ including health, housing, substance misuse, debt, relationships, employment etc

V Disrupt and Investigate

supply & demand ~ organised crime groups ~ on street & off street

6.2.5 The Director of Genesis will be approaching partner agencies in order to invite them to take a lead on developing the appropriate strand. A first formal meeting of the Elected Members Steering Group (Cllr Gabriel attends) has taken place recently and further meetings are being planned to ensure that members are informing and influencing the work of the officer delivery group. This first meeting endorsed the initial OBA work and confirmed the strands of work articulated above.

6.2.6 Domestic Violence – a more detailed report on Domestic Violence in Inner South Leeds is presented to this meeting elsewhere on the agenda.

7.0 Updates by theme: Health and Wellbeing

'The Health & Wellbeing Champion Councillor Paul Truswell will lead a discussion on this item'

Wellbeing Portal – Communication tool for Leeds

- 7.1 This was developed following the partnership having identified difficulty in knowing what health and wellbeing services were delivered in the south east area. The agreement was to have one site through which within 3 clicks both professionals and communities could access and gain an overview of activity. This led to the development of the portal www.wellbeingleeds.com which now sits under the Council and NHS Leeds banner. Promotion to raise awareness of this toolkit is underway.
- 7.2 **Workforce capacity building programme** (now better known as 'health is everyone's business') was instigated and developed initially by SE health and wellbeing improvement manager working closely with council colleagues including health workforce officer with the aim of ensuring all staff collectively understood the health inequalities challenge and how they could support this agenda.
- 7.3 The service planning framework for the council was updated and includes a requirement for officers to outline their plans and contribution to addressing health inequalities; the council's corporate induction programme also now includes a session for staff on health and wellbeing. A corporate working group is now leading this work and a training programme for all staff to access support to tackle health inequalities is being developed and promoted.
- 7.4 A **simple standardised questionnaire** to use at local community engagement events and by local groups was developed by the SE partnership lead by the health and wellbeing improvement manager. This toolkit has since been rolled out and used by colleagues in west and east Leeds. The council's talking point system is where this is now housed and can be accessed via the Council's health and wellbeing team. Analysis findings have been used to complement JSNA hard data.
- 7.5 **Multi agency referral scheme (MARS)** was developed by the SE partnership following having agreed the need for a simple systematic referral pathway that could be used in localities and support integrated working. **(MARS)** has been endorsed by both NHS Leeds and Leeds City Council as a model of best practice. It is now being rolled out through linking it in with other key programmes across the city. The programmes include the work on infant mortality in Beeston, Holbeck and Chapeltown led by NHS Leeds; the 'wrap up Leeds' scheme that is being run by the Council to provide free cavity wall and roof insulation is another. The Director of Adult Social Care has given the scheme her support and confirmed that it be used in the development of the integrated health and social care teams.
- 7.6 The Council's Customer Access and Performance service are now working to develop an electronic version to rollout usage. In the interim the area leadership team in West are using the toolkit in Armley. In south Leeds the children's cluster are looking at integrating usage within their work and MARS is being regularly cited as the solution at OBA events on a range of topics.

Alcohol and Community Safety

- 7.7 A multi agency partnership group has now been running since 2010 in South Leeds. The work of this partnership has lead to improved joint working involving a wider range of partners to focus on locality issues around alcohol and community safety. The group came about as a result of co-ordinating officers joining up priorities from local area health and wellbeing partnership and community safety partnership
- 7.8 Activity progressed has lead to:
- projects in local communities to tackle underage sales in Middleton & Belle Isle area - included the education of retailers on the legislative implications of making illegal sales. Impact of work has seen failure rate down to 13% from 45% pre project – test purchases.
 - Elected members are engaged and reporting and supporting communities to report underage sales – impact: reduction in nuisance calls on problem premises and stronger controls set on license (Kasa).
 - A separate sub group was established under the alcohol group focussed on domestic violence that has lead to the Police safeguarding team being trained and process being established to allow referrals from citywide to ADS. We have also seen reciprocal training between agencies to join agendas together with DV team trained on alcohol and alcohol service staff trained on DV and applying for accreditation.
 - Frontline worker training on ‘making a good rep’ to licensing was over subscribed. A similar session is to be arranged for Members.
 - Sign up to developing a local policy under new legislation for reducing numbers of off licenses in LS10/11 has received go ahead to trial in inner south as a result of Elected Members pushing the agenda forward at the area leadership team.
 - Alcohol service provision reviewed and re-commissioned to target hotspot areas and key practices.
 - Directory of Leeds Alcohol treatment services developed and circulated widely including information on GP practices where brief advice is available locally.

Obesity Review

- 7.9 This is work currently taking place under the area partnership. Agreed scope and trialling methodology to inform future local commissioning. In relation to this review, the Partnership agreed to consider current obesity activity and outcomes for residents in the South East of Leeds which will include service provision around physical activity, healthy eating and weight management. To make the activity manageable the focus has been limited to inner south area. Key stakeholders were consulted including providers and commissioners of related services as well as local residents both those that took part in local activity programmes and those that had not accessed related services. Additionally views of clinicians have also been gathered with support from SE CCG.
- 7.10 The Partnership hopes that its findings will provide a timely and positive contribution to tackling this particular issue in the Inner South Leeds to inform future commissioning. The final report will be available in February 2013 which will set out partnership conclusions, key actions that can be taken locally and recommendations to share with key bodies such as the H&WB board, HIB and Area Leadership team. Also will help provide partnership with an approach to review and informing other health related commissioned activities to ensure better meeting local needs.

- 7.11 As a result of the review a local provider partnership has now been established for inner south and the group are in the process of developing agreed referral pathways to improve customer access.
- 7.12 Health & Wellbeing Partnership
- 7.13 The South East Health and Well being partnership last met on the 29th November 2012, the minutes will be approved at the meeting at the end of January and presented to a future Area Committee meeting.

8 Integrated Locality working

8.1 Beeston, Holbeck & Hunslet Neighbourhood Improvement Board

- 8.1.1 The most recent meeting of the board took place on the 10th September 2012, the minutes of the meeting will be presented to a future meeting.
- 8.1.2 The next meeting of the group is planned for the 14th January 2013.

8.2 Belle Isle & Middleton Neighbourhood Improvement Board

- 8.2.1 The last meeting of the Neighbourhood Improvement Board was held on the 4th December 2012. The minutes of the meeting will be presented to members at a future Area Committee meeting.
- 8.2.2 The minutes of the 4th September 2012 meeting are attached as **Appendix 2**.

8.3 Cottingley Neighbourhood Improvement Plan

- 8.3.1 The latest meeting of the NIP took place on the 7th December 2012, the minutes will be presented to a future Area Committee.
- 8.3.2 The minutes of the 9th November 2012 NIB meeting are attached as **Appendix 3**.

9.0 Leeds Citizens Panel Update

- 9.1 As part of a process of developing the Leeds Citizens' Panel, a report was presented to the Area Chairs forum in November 2011 and the ten Area Committees in the December 2011 setting out the proposed changes to the service. As part of this consultation process Members requested that periodic updates be provided to Area Committees on the progress of the development of the Leeds Citizens Panel. This section of the report highlights the progress that has been made in relation to recruitment of new citizens panel members and which consultations have been undertaken to date.

Citizens Panel Membership

- 9.2 An increase in panel membership from 1,500 to 6,000 is a key element of the improvements to the Leeds Citizens Panel. The smaller membership only allowed us to consult on issues affecting the whole of Leeds. The new larger body of panel members will allow us to provide analysis of consultations at the Area Committee level while

retaining a representative sample based on age, gender and ethnicity. This will enable us to understand resident perceptions of services at the locality level.

- 9.3 Efforts to undertake citizens panel recruitment have been more challenging than first anticipated and it is taking longer to achieve the target of 6,000 panel members. However steady progress is still being made and the current membership of the Leeds Citizens Panel is now at 3,919. **Appendix 4** sets out the details of panel membership at the city and area committee level as of 1 November 2012. Please note that total membership for age, gender, or ethnicity will not exactly add up to the total number of panel members as some personal information was missing when panel members submitted their applications. Work is being undertaken to receive this information from all panel members which should fix this problem in the future.
- 9.4 The citizens panel has been widely promoted in a number of ways in the past year, and some obvious gaps in membership have been identified particularly in relation in inner-city areas and young people across the city. This is a common pattern with citizens panels across the UK and further work will be undertaken to target recruitment efforts to fill the remaining gaps. Arrangements are being put in place to merge the analysis of Children's Services consultation through Breeze card-holders and the Leeds Youth Council and that of the Leeds Citizens Panel to help minimise the temporary gap in young person representation on the Citizens Panel. Members are asked to comment on how the Council should target its efforts to fill the gaps in Leeds Citizens Panel membership.

Programme of Consultation

- 9.5 The following consultations have taken place through the Leeds Citizens Panel in the last 12 months:
- Olympic Events for Leeds: This survey asked panel members what cultural activities they wanted to in Leeds during the year of the Olympics? Feedback was provided in the form of a newsletter to panel members. A response rate more than 70% was gained from this survey.
 - Future of Kirkgate Market: This was the second phase of consultation regarding Kirkgate Market and received a response rate of 65%. The third phase of consultation to be sent shortly will include design options and will be combined with a car parking survey for the area.
 - Healthy Communities: This analysis of this survey will be merged with a similar one undertaken by the NHS and will help identify barriers to access health services in localities. The Leeds Citizens Panel component of the survey received a response rate of 60 %.
 - Parks and Countryside and Environmental Cleanliness: The response rate for this survey was lower than other surveys at just under 50% and me by accounted for by the timing of the survey falling during the holiday period. And while this still represents a significant increase in response compared to previous surveys undertake without the citizens panel this time period will be avoided for future surveys.

- Council Tax Support: This survey asked members views on the government's reduction in terms of council tax benefits. Details of response rates were not available at the time this report was produced.
- Budget consultation 2013-14– In addition to the You Choose budget consultation undertaken through the Leeds City Council website, this survey was sent to all citizen panel members and gives respondents the opportunity to highlight their priorities for the 2013-14 budget. The survey was still open for responses at the time of writing this report but the team has received more than 600 responses just the first week, so a good response rate is anticipated for this important survey.

Next Steps

- 9.6 Management of Panel membership will be an ongoing feature of work to support the functioning of the Leeds Citizens Panel and will need be refreshed on a regular basis with approximately one third of members being replaced with new members each year. New demographic targets for the city and individual area committee areas will need to be set this year to reflect recent census data.
- 9.7 The first year of operating the improved citizens panel has demonstrated the opportunities for cost savings for services while still achieving high response rates. An increase in the confidence in the Citizens Panel as a viable mode of public consultation has increased the request for surveys.
- 9.8 A process for managing the forward plan of Citizens Panel surveys will be put in place to ensure that panel members do not receive too many surveys in a short period of time and that busy holiday periods can be avoided. This process will also ensure that we are able to combine surveys to avoid duplication and save costs.
- 9.9 As well as being a valuable tool for reducing costs associated with public consultation the Leeds Citizens Panel has begun to prove its value in helping to shape opinions about important changes to Council services. For example, the findings from the Kirkgate Market survey has highlighted the need to broaden the options being considered for its future development, and analysis from the budget consultation through the Leeds Citizens Panel will be presented to Full Council in February to help set the budget for 2013-14

10.0 Localism

10.1 Neighbourhood Planning Front Runners Pilot

- 10.1.1 Over 40 people attended the meeting of the Holbeck Neighbourhood Forum held in December and details of the meeting will be circulated to members in due course. (Minutes of the previous Forum meeting held on 25th October are attached at **Appendix 5**). Those attending the December meeting heard about progress that is being made to develop the Forum and the Neighbourhood Plan. There was a presentation about the plans by Unity Housing Association to provide new homes on the site of cleared houses on Brown Lane East/Runswick Place. The meeting agreed to set up a task group to examine the proposals in more detail and to develop options. The task group will continue until a planning application is submitted – this is anticipated to be in early 2013.

10.1.2 Several task groups are being set up to include residents to progress the establishment of the Forum and the development of the Neighbourhood Plan; the task groups cover the constitution of the Forum, finance, publicity and the content of the Neighbourhood Plan.

10.1.3 The Forum now has over 25 signed up members and in January will be approaching businesses in the Plan area to encourage to join the Forum.

10.1.4 A support group continues to meet to support and guide the Holbeck work. The group includes representatives of the three residents' groups in Holbeck. The acting chair of the Forum is being provided with continuing support by LCC Officers

11.0 Corporate Considerations

11.1 Consultation and Engagement

11.1.1 Projects are developed to address priorities in the Area Committee Business Plan. The production of this plan is informed by Local Councillors and local residents. All projects developed are in consultation with Elected Members and local communities. Approval for any contribution from the Well being budget is secured at Area Committee.

11.2 Equality and Diversity / Cohesion and Integration

11.2.1 Community groups submitting a project proposal requesting funding from the Well being budget have an equal opportunities policy and as part of the application process, complete a section outlining which equality groups the project will work with and how equality and cohesion issues have been considered.

11.2.2 Internal and statutory partners are committed to equality and cohesion and all projects they are involved with will have considered these issues.

11.2.3 A light touch Equality Impact Assessments is carried out for all projects.

11.3 Council Policies and City Priorities

11.3.1 The projects outlined in this report contribute to targets and priorities set out in the following council policies:

- Vision For Leeds
- Children and Young Peoples Plan
- Health and Well being City Priority Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

11.4 Resources and Value for Money

11.4.1 There are no resource implications as a result of this report.

11.5 Legal Implications, Access to Information and Call In

11.5.1 All decisions taken by the Area Committee in relation to the delegated functions from Executive Board are not eligible for Call In.

11.5.2 There are no key or major decisions being made that would be eligible for Call In.

11.5.3 There are no legal implications as a result of this report.

11.6 Risk Management

11.6.1 This report provides an update on work in the Inner South and therefore no risks are identifiable. Any projects funded through Well being budget complete a section identifying risks and solutions as part of the application process.

12 Conclusions

12.1 The report provides up to date information on key work areas of the Area Committee.

13 Recommendations

13.1 The Area Committee is asked to:

a) note the contents of the report and make comment as appropriate.

Background documents¹

There are no background papers associated with this report

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.